



# Financial Information

## Tuition Fees

- Bachelors Degree Program ..... \$265 per credit hour
- Masters Degree Program ..... \$328 per credit hour
- Doctoral Degree Programs ..... \$460 per credit hour

## Audit Fees

- Bachelors Degree Program ..... \$150 per course
- Masters Degree Program ..... \$200 per course
- Doctoral Degree Programs ..... \$300 per course

## Semester Fees

- Library Fee ..... \$50
- Registration Fee ..... \$50
- Student Activities Fee ..... \$20
- Technology Fee ..... \$80

## Miscellaneous Fees

- Application Fee (non-refundable)..... \$50
- Course Withdrawal Fee ..... \$10
- Continuation Fee (for doctoral students) ..... \$500
- Doctoral Dissertation/Project Defense Fee ..... \$2,000
- Doctoral Dissertation/Project Supervision Fee ..... \$2,000
- Graduation Fee ..... \$100
- Late Registration Fee ..... \$50
- Reinstatement Fee ..... \$25
- Returned Check Fee ..... \$25
- Transcript Fee (per copy) ..... \$10
- Verification Letters (per copy) ..... \$10

## Payment of Accounts

All tuition and fee payments are due at the time of registration. Registration is not complete until payment is received or payment arrangements are made. At the end of each month, a 2.5% late fee will be assessed on any outstanding balance.

Tuition and fee payments are to be made in the Business Office. Cash payments are to be made in person. Students should not send cash through the mail. Personal check payments are accepted. A charge of \$25 will be assessed for all returned checks. Visa, MasterCard, and American Express payments are accepted in-person or online through the Financial tab in Populi or through PayPal under the Student Services tab on the FTS website.

## Non-payment of Accounts

If an account remains unpaid, FTS reserves the right to inform credit bureaus of past due account and to authorize collection agencies to collect on said account. The student will be responsible for any additional costs incurred during the collection process.

Students with a balance due in their account shall not be permitted access to their academic records and shall not be permitted to register for further studies at Faith Theological Seminary until the account is fully paid. All accounts due to the Seminary must be paid in full before a student can receive their degree. No transcripts can be released to students owing a balance in their account to the Seminary.



*Theology and Ministry students with Dr. Manohar*

## Refund Policy

Refunds are issued to student who drop or withdraw from courses. Refunds are not issued if a student has not dropped courses through Populi or has not had a Course Withdrawal Form completed. Refunds are processed within four weeks.

## Regular Courses

Any student who officially drops or withdraws from courses may receive a refund of tuition as follows:

- 100% if dropped before the first week of classes
- 90% if withdrawal is before the end of the first week of classes
- 80% if withdrawal is before the end of the second week of classes
- 70% if withdrawal is before the end of the third week of classes
- 60% if withdrawal is before the end of the fourth week of classes
- 50% if withdrawal is before the end of the fifth week of classes
- 40% if withdrawal is before the end of the sixth week of classes.
- There are no refunds after the sixth week classes.

## Intensive Courses

- Courses dropped by the end of the first 4 hours – 100% refund of tuition.
- Courses dropped by the end of the first 8 hours – 50% refund of tuition.
- Courses dropped after the first 8 hours of class – no refund.

## Financial Appeals

Any student desiring to appeal a financial decision may do so within 30 days of the decision.



*Academic Dean, Dr. Hague, in his office*

## Sponsorship Policy

A church, corporation, friends, or relatives may desire to assist the education of a student financially. Payments will be applied to the student's account and may be used for tuition, fees, etc.

Sponsorship funds placed onto the student's account become the property of the student, and any refund desired by the sponsor must be arranged solely between the student and sponsor.

The student is responsible for any balance due should the sponsor fail to pay. If the balance is not made current, the student may be suspended from classes and not allowed to enroll in any further courses. Also, FTS may authorize collection agencies to collect on any unpaid account.



*Biblical Counseling Students with Dr. Manohar*